

TERMS OF REFERENCE FOR CONDUCTING MID-TERM EVALUATION FOR MALARIA PROJECT IN GEITA

“Harnessing on the Private Health Sectors Potential in the Fight against Malaria”

1.0. Introduction and Background Information

The **Association of Private Health Facilities in Tanzania (APHFTA)** is a Non-Governmental Organization (NGO) that exists to serve as a public forum for the private health sector and provide a comprehensive array of advocacy, administrative, knowledge-sharing and networking products and services to the private health sector. APHFTA is an umbrella organization for private (self-sustaining) health sector in Tanzania. It has engaged the private health sector in the delivery of public health services under the Ministry of Health and Social Welfare (MoHSW), partnering to improve the quality of care in health sector and to achieve the Sustainable Development Goals (SDGs), the National five-year Strategic Plan 2015/16 – 2020/21, the National Strategy for Poverty Reduction and Economic Growth (MKUKUTA)

APHFTA has over 800 member facilities all over Tanzania, with membership including hospitals, health centres, dispensaries, clinics, laboratories, pharmacies/ADDOS, and maternity homes among others. The association has an established and functioning National Secretariat with more than 30 full time employed staff with several departments, including administration, quality improvement, credit financing, and specific disease projects.

In addition to the National Headquarters Offices in Dar es Salaam, APHFTA has established four Zonal offices. These are: **Lake Zone Office**, with offices in Mwanza City and Geita, **Northern Zone Office**, with offices in Moshi, **Southern Highland Zone Office** with offices in Mbeya, and **Eastern Zone**, with offices in Dar es Salaam.

APHFTA has established itself as a respected organization and is actively participating at the MoHSW in health sector strategic planning and policy formulation. APHFTA is dedicated to improving the quality of care and services in the private health sector. This has been made possible through implementation of a number of projects in private facilities and some government facilities through Public-Private Partnership. The projects include Maternal and Child health; Helping Babies Breath, Family planning, Non Communicable Diseases, HIV and AIDS, quality improvement, improving access to affordable finance and continuous professional development among others.

The Association's vision is *"A strong private health sector delivering sustainable high quality healthcare services"*.

The Association's Mission is *"to promote quality healthcare services through the private healthcare sector in Tanzania and beyond"*.

APHFTA in collaboration with Afya Micro-Finance Company (AMIF) through the financial support of Comic Relief (UK) is implementing a Malaria project with the title "Harnessing on the Private Health Sectors Potential in the Fight Against Malaria" in Geita Region (2017-2019). The overall goal of the project is to contribute to the reduction of Malaria prevalence in the Region. Specifically, the project aims at improving the quality of primary health care services including Malaria in the region; increasing the knowledge of communities on malaria prevention strategies through the school health program; improving data gathering/collection, analysis, reporting and use for better decision making from the facility, district, regional to national levels and increase access to affordable loans to private healthcare providers for essential medicines.

APHFTA has been implementing the project since January 2017 to date whereby several activities have been implemented. For example carrying out a baseline survey, regional stakeholders meetings, training of health care providers on the National Malaria Care and Treatment guidelines, Training of community Owned resource persons (CORPS), training of laboratory personnel on Rapid Malaria Diagnosis testing, Malaria Service and Data Quality Improvement (MSDQI) supportive supervision

2.0. The Objective of the Mid-Term Evaluation

The overall objective of this Mid-Term Evaluation is to provide the project stakeholders with an independent review of the project status in terms of relevance, effectiveness, Efficiency and performance of the project as compared to the project targets. The evaluation results are envisaged to identify and describe the lessons learnt, through measurements of the changes in the set indicators and the experiences gained, technically and managerially, and recommend the approaches and methodologies for improved performance

3.0. Focus of the Evaluation

The consultant with support of the Monitoring, Evaluation and Learning Officer will lead the mid-term review for the Malaria project in Geita. It is intended that the mid-term review will provide:

- **Project Results and Impact:** An analysis of what extent the outcome of the Malaria project has been achieved and of what impact has it been.
- **Project Effectiveness and Efficiency:** An analysis of what extent the project activities have been effectively carried out and how efficient in terms of resources utilized been to achieve the intended goals
- **Relevance:** An Analysis of what extent the project objectives and approach have been relevant to the community served
- **Sustainability:** The extent to which sustainability of the project will be ensured when it comes to an end.
- **Partnerships:** The extent to which the key project stakeholders have been engaged and of what influence they have been

4.0. Scope of Work

The Lead Consultant will coordinate the team members to conduct the mid-term review and conclude it to the required standard.

In general, the major responsibilities of the consultant include the following:

- Developing an inception report comprising the consultant understanding of the TOR inclusive of the desk review findings, evaluation questions, data collection instruments, sampling strategy, limitations and evaluation matrix summarizing the evaluation methodology.
- Take a lead role in developing various qualitative and quantitative data collection tools to be used for the baseline as per the agreed methodology
- Field test the data collection tools
- Implement and supervise field data collection and entry
- Analyze and synthesize data; and prepare draft report
- Oral presentation of draft report for feedback
- Incorporate, compile and submit final report

5.0. Expected Deliverables

- i) Inception report including Data Collection Tools
- ii) Oral presentation of Draft Mid-term Evaluation report

- iii) A comprehensive Mid-Term Evaluation Report with well detailed findings on project relevance, efficiency, and effectiveness (including project indicators data), impact of project activities, sustainability and recommendations for improvement submitted in both electronic version and signed hard copy.

6.0 Methodology

The mid-term evaluation will utilize both qualitative and quantitative methods to collect data ensuring in-depth analysis of the status of the project indicators

7.0. Reporting and Coordination

The consultant, during the course of this assignment, will report to the Director of Programs and the process will be coordinated by the Monitoring, Evaluation and Learning Officer.

8.0. Duration and Proposed Work Plan

The Mid-Term review is expected to last for six weeks, starting Mid-September, 2018 to the end of October, 31st 2018. This includes days required for designing, extensive field interaction, and report writing.

Activity	Timeframe	Responsible person
<i>Identification and Recruitment of consultant</i>	3 rd week of September	M&E and Procurement team
<i>Review of TOR and relevant documents and Development of inception report including methodology and tools</i>	4 th week of September	Consultant
<i>Review of tool</i>	1 st week of October	Consultant
<i>Data collection and analysis</i>	2 nd and 3 rd week of October	Consultant
<i>Submission and Presentation of draft report for feedback</i>	3 rd and 4 th week of October	Consultant
<i>Final submission of the baseline report</i>	31 th October, 2018	Consultant

9.0. Lead Consultant's minimum qualifications

- Post-graduate degree in Statistics, Business Management, Economics, Data Management, Monitoring & Evaluation, Project Management or any other related field
- At least 5 years of experience in providing consultancy services for donor funded projects and programs
- Experience in monitoring and evaluation, project design and implementation
- Fluency in both English and Swahili languages
- Adequate knowledge of the Tanzanian Health Sector
- Experience of working in Tanzania, East Africa or Sub-Saharan Africa
- Hand-on experience in using Statistical software packages, Ms. Excel etc.
- Solid methodological and research skills: Demonstrated experience in applying appropriate research methods with proven ability to organize surveys, data analysis and produce good quality reports
- Proven publication record (Attached at least two research samples)

10.0. Proposal Submission Requirements

Interested consultant (individual/firm/institution) is required to submit a proposal note With the following components:

a) Technical component that shall include among other things:

- A detailed description of the methodology to be used for performing the assignment;
- A clear and comprehensive work plan, outlining the major activities and implementation time schedule, and including activity scheduling giving details of commencement and completion of different activities;
- A clear demonstration of capabilities and expertise in carrying out the consultancy as detailed in these ToRs;
- Any comments or suggestions on the ToRs.

b) A financial proposal

This should provide details in costing of the required resources to perform this assignment with Itemized budgets and explanatory notes.

c) CV of the Lead consultant and other key consultants in this assignment (if applicable)

The proposal should be limited to 15 page in length (not including attachments), single-spaced, using a 12- Arial

11.0. Deadline of Submission

The Proposal must be in English and submitted whether in hard copy and/or electronically and addressed to:

Monitoring, Evaluation and Learning Officer,
The Association of Private Health Facilities in Tanzania (APHFTA),
Lumumba Street, Kidongo Chekundu,
P.O.BOX 13234, DA ES SALAAM-TANZANIA.

[Use the following email address for electronic submission: info@aphfta.org]

The closing date is 20th September, 2018 by 5:00pm (East African Time). The interested bidders for the consultancy should ensure that bids are delivered timely and to the correct address as indicated above. In case of late submission, that bid will not be considered for evaluation.